

Minutes of the Upper Itchen Benefice Forum Meeting

held on Monday 5th February 2018 at Old Alresford Place

Present: Rev. Graham Bowkett (Chairman), Bruce Newson (LLM), Lenore Prideaux, James Stanley (Beauworth), Alex Hardie, Richard Cotton (Bramdean), Phil Brett, Paul Raworth (Cheriton), Rosebie Morton (Hinton Ampner), Alastair Gossage (Kilmeston), Elizabeth Craig-Cooper, Angus MacPherson (Tichborne)

In attendance: Gillian Gray Knight (Secretary); Julian Hartwell (Treasurer), Members of Beauworth, Bramdean, Cheriton, Hinton Ampner, Kilmeston and Tichborne PCCs.

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| 1. | <u>Welcome and Prayers</u> were led by Revd. Graham Bowkett. |
| 2. | <u>Apologies for Absence</u> of Benefice Representatives had been received from David Elton (Hinton Ampner); also from Jenni Black, Jan Brookshaw (Associate Priest). |
| 3. | <u>Minutes of the meeting held on Monday 30th October 2017</u> were tabled, having been previously circulated. The minutes were approved and signed as a true and correct record of that meeting. |
| 4. | <u>Matter Arising from those Minutes</u> 301017:6 GB would follow up the development of a Benefice logo. |
| 5. | <u>Rector's Report</u> was tabled, having been previously circulated (attached). GB had also spent an evening at the Winchester Night Shelter assisting James Stanley with the catering. |
| 6. | <u>Financial Report</u> and accounts for the 2017 were tabled, having been previously circulated (attached). The February edition of C&V is the first printed by the new printer, Studio 6, and it was hoped that readers had noticed no difference in quality. Distributors were encouraged to collect all the subscriptions. |
| 7. | <u>Deanery Report</u> was tabled, having been previously circulated together with the latest version of the dMAP17 (both attached). GB further explained the process that is currently being undertaken with regard to planning within the Deanery. He encouraged all parishes to appoint a deanery representative in order to fully engage with the debates and to be well informed. |
| 8. | <u>Data Protection Regulations</u> The regulations covering data protection are changing in May with significant fines for any breach. Many of the relevant records, such as wedding, baptisms, funeral, are held centrally by GB, but financial information will be held by each individual parish. GB recommended reading 'Keep or Bin...? The Care of your Parish Records' published by the Church of England Record Centre in 1995, and now available online. Information is available on parishresources.org.uk/gdpr, including 'A Parish Guide to the General Data Protection Regulation (GDPR)' and 'Parishes and the 'GDPR' – A Brief Guide to Data Protection for PCC Members' (both attached). |
| 9. | <u>Date of the Next Meeting</u> Monday 4 th June 2018 at 7.00 for 7.30 p.m. at Old Alresford Place. ABCM – Monday 12 th March at St. Michael's, Cheriton |

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| | Future 2018 date : Monday 29 th October at OAP |
| 10. | <u>Any Other Business</u> GB reminded everyone that Tuesday is his day off and that preparation for the coming APCMs should be in hand. |
| 11. | <u>Break for PCC Meetings</u> at 8.15 p.m. Beauworth – Chapel; Cheriton – Sumner Room; Bramdean – Garden Room; Hinton Ampner – Sumner Room; Kilmeston – Dining Room; Tichborne – Dining Room |
| 12. | <u>Forum Representatives Reconvene for Closing Discussion</u> at 9.30 p.m. None was required. |

There being no further business the meeting was concluded at 9.30 p.m.